



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

SEASONAL CITY CLEANUP CORPS JOB VACANCY NOTICE:

Title: Playground Associate

Work Location: Citywide*

Number of Positions: TBD

Duration: up to 8 months

Salary: \$17.72/Hour

Be part of the City Cleanup Corps (CCC) at NYC Parks. We are the steward of over 30,000 acres of land - 14 percent of New York City - including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds, 1,800 basketball courts, 550 tennis courts, 67 public pools, 51 recreational facilities, 15 nature centers, 14 golf courses, and 14 miles of beaches. We care for 1,200 monuments and 23 historic house museums. We look after 600,000 street trees, and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events, and cultural festivals.

Employees who work for 6 months or longer are eligible for healthcare benefits.

All staff will be provided with Personal Protective Equipment (PPE).

Major Responsibilities

- Organize and implement group or team games, tournaments, multi-game events and other formal competitive, artistic and educational activities.
- Organize the community by attending meetings and assemble volunteers to assist in recreational programming, including teen programs, holiday events, working with mobile units and upkeep of the playground and facilities.
- Demonstrate good oral communication skills, be able to take and give direction, and create and facilitate lesson plans for event management.
- Develop various curricula to meet facility needs, facilitate skill development among participants/staff and evaluate outcomes and objectives during and after program implementation.
- Distribute, collect and perform minor repairs and adjustments to athletic equipment and play materials.
- Ensure proper health and safety standards of playground; inspect play areas and reports evidence of unsafe or hazardous conditions. Cordon off or remove hazardous equipment.
- Maintain the health and safety of children under your supervision.
- Uphold discipline and prevent disturbances within the recreational area.
- Accurately record and track memberships, enrollments, attendance and facility permits for membership office.
- Collect and submit accurate data, forms and reports to meet internal deadlines.

Qualification Requirements

1. A four year high school diploma or its educational equivalent, and either:
 - a) Two summer seasons, or six months, of experience as an instructor, counselor or coach in an organized recreational program; or
 - b) Completion of sixty credits toward a baccalaureate degree in an accredited colleges; or
2. Education and/or experience equivalent to "1" above.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required within 90 days for all other candidates.

Fees: Hired candidates will be subject to a processing fee of \$54.00. Hired candidates who are not currently employed by the City will be subject to an \$88.25 background check fee.

Preferred Skills/Qualifications

1. Bachelor's in physiology, recreation or a sports-related field.
2. Experience recruiting, instructing and coaching sports, including girls', women's and nontraditional sports.
3. Experience with fine arts, performing arts and decorative arts.
4. Excellent communication, organizational and customer service skills.
5. Proficiency in computer software including Microsoft Word, Excel and PowerPoint.
6. Valid New York State driver license.
7. Able to work weekends and nontraditional hours.
8. Fluency in Spanish, Korean, Mandarin/Cantonese or Polish a plus.

How to Apply: *Please indicate in your cover letter and on your resume the borough you prefer working in - Bronx, Brooklyn, Manhattan, Queens or Staten Island

Parks Employees:

1) From a Parks computer: Access **Employee Self Service (ESS)** from the Parks Intranet under Applications or use this link: <https://hrb.nycaps.nycnet/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 460844**. Do not access **ESS** using nyc.gov/ess from a Parks computer.

Parks & City Employees:

2) From a Non-Parks computer: Access **Employee Self Service (ESS)** by going to nyc.gov/ess or use this link: <https://a127-ess.nyc.gov/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 460844**. Include your ERN and **Job ID# 460844** on your cover letter and resume.

All other applicants:

Go to nyc.gov/careers/search and search for **Job ID# 460844**.

POST DATE: 04/07/21

POST UNTIL: FILLED

nyc.gov/parks

MOVEMENT IN THE FACE OF CIVIL SERVICE LISTS IS PROHIBITED UNDER CIVIL SERVICE LAW.

THE CITY OF NEW YORK IS AN EQUAL OPPORTUNITY EMPLOYER
TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115